This document attests to the steps this business has taken to implement basic cybersecurity protocols available online through the GCA Cybersecurity Toolkit for Small Business.

Business Name: ________________________________________________________________

**Our Business Has:**

- **Know What You Have**
  - Conducted an inventory of its applications
    - Date: ________________________________
  - Conducted an inventory of its devices
    - Date: ________________________________

- **Update Your Defenses**
  - Installed updates on our operating system(s)
    - Details (e.g., on all devices, or just some): ______________
    - ________________________________
  - Installed updates on my applications
    - Details (e.g., on all applications, or just some): ______________
    - ________________________________
  - Conducted vulnerability scan on my website
    - Website Address: ________________________________
    - Date: ________________________________
  - Conducted SSL scan on my website
    - Website Address: ________________________________
    - Date: ________________________________

- **Beyond Simple Passwords**
  - Installed two-factor authentication
    - On the following devices and applications: ______________
    - ________________________________

- **Prevent Phishing and Malware**
  - Installed antivirus software
    - Details (e.g., on all devices, or just some): ______________
    - ________________________________
  - Installed an adblocker
    - Details (e.g., on all devices, or just some): ______________
    - ________________________________
Protect Your Email and Reputation

☐ Implemented DMARC
  Email domain: _______________________________________
  Policy level (none, quarantine, or reject) __________

Backup and Recover

☐ Set up backup system for my critical systems and data
  Details: __________________________________________
  __________________________________________

Disclaimer: GCA may provide information about third-party products or services, including security tools, videos, templates, guides, and other resources included in our cybersecurity toolkits (collectively, "Third-Party Content"). You are solely responsible for your use of Third-Party Content, and you must ensure that your use of Third-Party Content complies with all applicable laws, including applicable laws of your jurisdiction and applicable U.S. export compliance laws. We provide Third-Party Content as a service to those interested in such content. Your dealings or correspondence with third parties and your use of or interaction with any Third-Party Content are solely between you and the third party. GCA does not control or endorse, and makes no representations or warranties regarding, any Third-Party Content, and your access to and use of such Third-Party Content is at your own risk.

Security Checklist

I, ________________________________________________________, hereby affirm that I have taken the above steps toward improving my cybersecurity by using the GCA Cybersecurity Toolkit for Small Business.

Title: ____________________________________________________

Business name: __________________________________________

Date: ____________________________________________________