The collection, use and storage of information by all organisations must be guided by the 8 POPIA Act principles.

01 Accountability  
Requirement for a Data Privacy Officer to be appointed

02 Processing Limitation  
Requirement to collect minimal information

03 Purpose Specification  
Requirement to collect information for a specific purpose

04 Further Limitation Processing  
Requirement for the processing of the information to align with purpose

05 Information Quality  
Requirement to ensure that information collected is complete, up to date and not misleading

06 Openness  
Requirement to make the data subject aware of and regulator of the personal information to be gathered

07 Security Safeguards  
Requirement to ensure personal information is secured through technical and organisational measures

08 Data Subject Participation  
Requirement to allow data subject to request their information from the responsible party